

Budget Ways & Means Committee
Wednesday, May 13, 2019 5:30 PM
City Hall Council Chambers

Members Present: Alan Snow, Juan Topete, Darren Collier and Ray West.

Others Present: Mayor Dan Rife, City Administrator Tom Short, City Clerk Traci Cox, Fire Chief Roger Williams, Council Member Ceri Otero and citizen Abi Almandinger.

Mr. Snow called the meeting to order at 5:30 PM.

***NOTE:** All areas *"italic"* below were submitted to the Committee in a pre-meeting memo by Mr. Short.

Old Business:

Approval of minutes from previous meeting: Mr. Collier made a motion to approve the minutes for the May 8 Budget Hearings. Motion carried 4-0.

New Business:

1. Consider and discuss Ordinance adopting the 2020 Annual Operating and Capital Budget for the City of Carthage.

"Included is the CB (with summaries) adopting the fiscal 2020 budget. The Committee discussed the changes to the draft budget at the last meeting which are included in the final budget. This CB will be placed on the June 11, 2019 Council meeting for first reading."

Mr. Short stated this was a formal action for adopting the budget. Staff is in the process of updating the draft budget items to be brought to the Council on June 11. Mr. Collier moved to send the Council Bill adopting the 2020 Annual Operating and Capital Budget to council. Motion carried.

2. Consider and discuss agreement with Convention & Visitors in conjunction with adoption of Fiscal 2020 budget.

"Included is the Agreement with the CVB for fiscal 2020. This is the same Agreement as in the past with only the amount changed (\$102,000) as discussed at the Budget Hearings, and will be presented to the CVB Board for approval. This CVB will be placed on the June 11, 2019 Council meeting for first reading."

Mr. Short sent the draft contract to Nikki Cloud to obtain CVB Board approval. The Wayfinding Sign Program has been removed from the contract for the next fiscal year. Mr. Collier moved to forward the CVB contract to council for approval. Motion carried.

3. Consider and discuss agreement with Over 60 Center in conjunction with adoption of Fiscal 2020 budget.

"Included is the Agreement with the Over 60 Center for fiscal 2020. This is the same Agreement as in the past with the amount (\$21,000) the same as last year, and as discussed at the Budget Hearings. The Over 60 Center has already signed the Agreement. This CB will be placed on the June 11, 2019 Council meeting for first reading."

Mr. Collier moved to send the agreement with the Over 60 Center to council for approval. Motion carried. Mr. Collier inquired about having a liaison to the Over 60 Center. Mr. West volunteered to serve as liaison should Mayor Rife decide to create the appointment.

4. Consider and discuss agreement with Humane Society in conjunction with adoption of Fiscal 2020 budget.

"Included is an "example" Agreement with Humane Society for fiscal 2020. This is the same Agreement that the Humane Society proposed at the Budget Hearings. However, the Public Safety Committee will be discussing the TNR program which may impact the Agreement and possibly change it. Until that issue is resolved, an Agreement will be developed based in part on that issue. The Budget Committee will have another meeting (June 10, 2019) in which to forward a final recommendation to the Council. This CB will be placed on the June 11, 2019 Council meeting for first reading."

The agreement in the packet was submitted by Deborah Bell, previous Director for the Humane Society. This contract may need to be changed based on discussions to be held at the May 20 Public Safety Committee meeting regarding the feral cat ordinance. Mr. Collier moved to send the agreement with the Carthage Humane Society to council for approval. Motion carried.

5. Consider and discuss agreement with Chamber of Commerce in conjunction with adoption of Fiscal 2020 budget.

"Included is the draft Agreement with the CVB for fiscal 2020. This Agreement incorporated as in the past with only the amount changed as discussed at the Budget Hearings, and will be presented to the CVB for approval. This CB will be placed on the June 11, 2019 Council Meeting for first reading. Apparently, the Chamber Board does not meet until Thursday, May 16th. There has been discussion with Mark Elliff on this with the Board Chair and Past Chair and there are concerns regarding the agreement. He will bring this to the Chamber Board on the 16th. Generally, the Exhibit "A" items are what was added to the Agreement."

The contract will be reviewed by the Chamber of Commerce Board on May 16. The contract does not include a new vision for the Chamber of Commerce to align visions between the City, CWEP and the Chamber. Exhibit A was added. Mr. West moved to send the Chamber of Commerce contract to council for approval. Motion carried.

6. Consider and discuss ordinance adjusting electric, water and waste water utility rates.

"Included at the new rate sheets from CWEP" s rate book for rates for the fiscal year starting July 1, 2019. These were discussed by the Committee with the General Manager and Board members from CWEP at the Budget Hearing. These reflect the changes of the three year rate adjustment plan. This CB will also be placed on the June 11, 2019 Council meeting for first reading."

Mr. Short presented an Ordinance that would approve the entire rate structure for CWEP. The Purchased Power Adjustment is included in the rate change. Mr. Topete moved to forward the ordinance adjusting water, wastewater and electric utility rates for CWEP to council. Motion carried.

7. Consider and discuss Resolution releasing assigned Golf Course fund balance.

"This CB will be placed on the June 11, 2019 Council meeting for first reading."

Mr. Short recommended releasing the assigned fund balance into the operations of the golf course. Mr. Collier moved to send a Resolution to council to release the assigned golf course fund balance. Motion carried.

8. Staff Reports.

"The monthly Sales Tax report for the month of May was discussed at the last Committee meeting, with the 1% portion slightly up from last fiscal year. Also included is the April Summary Budget Report. This report shows the revenues and expenditures for all funds for which appropriations are made. April reflects the 83.33% level of the budget year. At this point, fund budgets appear to be in line with what was originally adopted. A couple of funds are over the 83% mark for expenditures, and we'll report on these at the meeting. Within the General Fund, departments are under the 83% mark. The Golf Course's expenditure budget is within parameters, but its revenues are still short. It is still being monitored to control as much as it can. As a result of some of the above, there may be a need for a final budget adjustment for the June Committee meeting."

Mr. Short reviewed the Summary Budget Report noting areas that are currently over budget are due to annual transfers being made. Mr. Short discussed the Landfill Closure Fund and recommended that it remain intact due to an ongoing liability outlined by MoDNR.

9. Other Business: None at this time.

Adjournment: The meeting adjourned at 6:07 PM on motion by Mr. Collier.